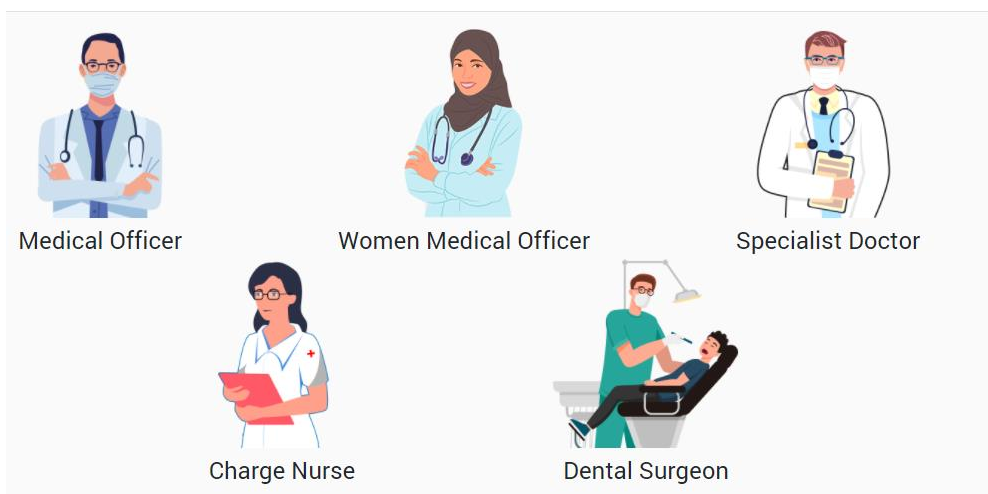




## Primary & Secondary Health Care Department

Powered by:  HISDU



# ADHOC APPOINTMENT WEB PORTAL USER MANUAL

HEALTH INFORMATION & SERVICE DELIVERY UNIT (HISDU)

Primary & Secondary Health Care Department, Govt. of Punjab

## Contents

General Information .....	3
System Overview .....	3
Objectives .....	3
Application Requirements .....	3
Supported Language .....	3
Starting the Portal .....	4
New CNIC Registration .....	4
Already Registered CNIC: .....	5
Apply on Adhoc Basis .....	6
1. Select Post .....	6
Select Post -Medical Officer .....	8
Select Post. WMO .....	8
Select Post. Specialist cadre .....	9
Select Post. Charge Nurse .....	10
Select Post. Dental Surgeon .....	10
2. Profile .....	11
3. Qualification .....	13
4. Experience .....	15
5. Preference .....	16
5.1. Review Preference .....	20
5.2. Change Order .....	20
5.3. Declaration .....	21
6. Finalize and Print .....	21
6.1. Inbox .....	22
6.2. Logout .....	23
Adhoc Portal Application Submission Guidelines .....	24

## General Information

### System Overview

The Health Information and Service Delivery Unit (HISDU) of the Primary & Secondary Healthcare Department, Government of the Punjab has developed a web based Adhoc appointment portal .

### Objectives

This Portal has been designed for posting of Medical Officers / Women Medical Offices / Specialist Cadre / Charge Nurses / Dental Surgeons for Adhoc appointment.

### Application Requirements

The following items are required for the proper functioning of the application:

- Computer with network connection.
- Browser like Google Chrome, Mozilla Firefox, or Internet Explorer etc. to run the application.
- Internet connectivity with sufficient bandwidth /fast speed internet connection
- CPU with Intel 1 GHz or above
- 512 MB RAM (1GB or above is recommended)
- 5GB HDD (SSD) Space
- Windows Operating System

### Supported Language

English (United States)

## Starting the Portal

The application is available at the following website link:

<https://hrmis.pshealthpunjab.gov.pk/adhoc>

The login-page is as follows:

Enter Your CNIC Number

(In case of any difficulty, Please contact 1033 Helpline for assistance)

## New CNIC Registration

For new registration, you have to provide

- CNIC
- Mobile number
- Email


(For Change in Mobile number, or email please contact 1033 helpline)

Already Registered CNIC:

With already registered CNIC, you have to enter password.

After entering password , press login button for further continuation.

## Apply on Adhoc Basis



Primary & Secondary  
Healthcare Department

### Apply on Adhoc Basis

1 - Select Post

2 - Profile

3 - Qualification


4 - Experience

5 - Preferences


6 - Finalize & Print

Choose one of following categories for adhoc application


ایڈہاک پر اپلائی کرنے کیلئے مندرجہ ذیل دی گئی کیٹیگریز میں سے کسی ایک کا انتخاب کریں۔




Medical Officer




Women Medical Officer



Specialist Doctor



Charge Nurse



Dental Surgeon

Powered by Health Information and Service Delivery Unit (HISDU)

Choose one of following categories for adhoc application:

- Medical Officers
- Women Medical Offices
- Specialist Cadre
- Charge Nurses
- Dental Surgeons

### 1.Select Post

**Medical Officers** can apply on District Headquarter Hospitals (DHQs), Tehsil Headquarter Hospitals (THQs), Rural Health Centers (RHCs). Medical Officers/ Woman Medical Officers (WMOs) can apply on Basic Health Unit (BHU)

**WOMEN Medical Officers(WMOs)** can apply on District Headquarter Hospitals (DHQs), Tehsil Headquarter Hospitals (THQs), Rural Health Centers (RHCs). Medical Officers/ WMOs can apply on Basic Health Unit (BHU)

**Specialist Doctors** (of following specialty) can apply on DHQ /THQ


1. Consultant Anesthetists
2. Consultant Cardiologist
3. Consultant Dermatologist
4. Consultant ENT
5. Consultant Gynecologist
6. Consultant Ophthalmologist
7. Consultant Orthopedic
8. Consultant Pediatrician
9. Consultant Pathologist
10. Consultant Physician
11. Consultant Psychiatrists / Neuro-Psychiatrist
12. Consultant Radiologist
13. Consultant Surgeon
14. Consultant Urologist
15. Consultant Nephrologist

**Charge Nurse** can apply on District Headquarter Hospitals (DHQs), Tehsil Headquarter Hospitals (THQs), and Rural Health Centers (RHCs).

**Dental Surgeon** can apply on District Headquarter Hospitals (DHQs), Tehsil Headquarter Hospitals (THQs)

Required qualification, Number of vacant seats and application link is provided against each category option.

## Select Post -Medical Officer



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post

2 - Profile

3 - Qualification

4 - Experience

5 - Preferences

6 - Finalize & Print!

← Back


**Male doctors can apply against the vacant posts of Medical Officer or Senior Medical Officer in DHQs, THQs and RHCs. For BHUs, male doctors can apply against the vacant posts of Medical Officer / Women Medical Officer**

میل ڈاکٹر ڈسٹرکٹ ہیڈ کوارٹر ہسپتال، تحصیل ہیڈ کوارٹر ہسپتال، دیہی مرکز صحت پر صوبہ بھر میں خالی کسی بھی میڈیکل آفیسر، سینئر میڈیکل آفیسر کی آسامی پر اپلائی کر سکتے ہیں اور بنیادی مرکز صحت پر میڈیکل آفیسر اور وو من میڈیکل آفیسر کی آسامی پر اپلائی کر سکتے ہیں۔ صوبہ بھر میں خالی آسامیوں کی معلومات لی جاسکتی ہیں۔

Sr.	Designation	Required Qualification	No. of Vacant Seats	Action
1.	Medical Officer	<ul style="list-style-type: none"> <li>i) MBBS Qualification recognized by Pakistan Medical and Dental Council/Pakistan Medical Commission.</li> <li>ii) Registered with Pakistan Medical and Dental Council/Pakistan Medical Commission; and</li> <li>iii) Has one year experience of regular House job.</li> </ul>	401 <a href="#">click to view details</a>	<a href="#">Apply Now</a>

Powered by Health Information and Service Delivery Unit (HISDU)

## Select Post. WMO



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post

2 - Profile

3 - Qualification

4 - Experience

5 - Preferences

6 - Finalize & Print!

← Back

**Female doctors can apply against the vacant posts of Women Medical Officer or Senior Women Medical Officer in DHQs, THQs and RHCs. For BHUs, female doctors can apply against the vacant posts of Medical Officer / Women Medical Officer**


فی میل ڈاکٹر ڈسٹرکٹ ہیڈ کوارٹر ہسپتال، تحصیل ہیڈ کوارٹر ہسپتال، دیہی مرکز صحت پر صوبہ بھر میں خالی کسی بھی وو من میڈیکل آفیسر، سینئر وو من میڈیکل آفیسر کی آسامی پر اپلائی کر سکتے ہیں اور بنیادی مرکز صحت پر میڈیکل آفیسر اور وو من میڈیکل آفیسر کی آسامی پر اپلائی کر سکتے ہیں۔ صوبہ بھر میں خالی آسامیوں کی معلومات لی جاسکتی ہیں۔

Sr.	Designation	Required Qualification	No. of Vacant Seats	Action
1.	Women Medical Officer	<ul style="list-style-type: none"> <li>i) MBBS Qualification recognized by Pakistan Medical and Dental Council/Pakistan Medical Commission.</li> <li>ii) Registered with Pakistan Medical and Dental Council/Pakistan Medical Commission; and</li> <li>iii) Has one year experience of regular House job.</li> </ul>	306 <a href="#">click to view details</a>	<a href="#">Apply Now</a>

Powered by Health Information and Service Delivery Unit (HISDU)



Select Post. Specialist cadre



Primary & Secondary  
Healthcare Department

**Apply on Adhoc Basis**

1 - Select Post
2 - Profile
3 - Qualification
4 - Experience
5 - Preferences
6 - Finalize & Print

← Back


**Specialist doctor can apply against the vacant posts of Consultant in relevant speciality in DHQs and stHQ. You can also view detail of vacant seats**

سپیشلسٹ ڈاکٹرز سٹریٹجیڈ ہسپتال، تحصیل ایڈ کوارٹر ہسپتال پر صوبہ بھر میں خالی پوزیشن متعلقہ سپیشلسٹی کی آسامی پر اپلائی کر سکتے ہیں۔ صوبہ بھر میں خالی آسامیوں کی معلومات لی جاسکتی ہیں۔

Sl.	Designation	Required Qualification	No. of Vacant Seats	Action
1.	Consultant Anaesthetist	MBSBS with MS or FCPS in the relevant subject or other equivalent qualification. OR MBSBS and Post-graduate qualification like DA or MCPS in the relevant subject or other equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	231 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
2.	Consultant Cardiologist	MBSBS and MD or FCPS (Cardiology) or equivalent qualifications. OR MBSBS with postgraduate Diploma in Cardiology or equivalent qualifications with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	50 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
3.	Consultant Dermatologist	MBSBS with MD (Dermatology) or FCPS (Dermatology) or equivalent qualification. OR MBSBS with post-graduate qualification like MCPS (Dermatology), minor Diploma in (Dermatology) or equivalent qualifications with two years practical experience in the relevant field in a recognized institution before or after post-graduation.	93 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
4.	Consultant ENT Specialist	MBSBS with MS or FCPS(Surgery) or other equivalent qualification. OR MBSBS with Postgraduate qualification like DLO or MCPS in the relevant subject or other equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	120 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
5.	Consultant Gynaecologist	MBSBS With MS or FCPS in Gynaecology or other equivalent qualification. OR MBSBS or equivalent medical qualification and post-graduate qualification like DGO/MCPS in Gynaecology or other equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	48 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
6.	Consultant Ophthalmologist	MBSBS with MS or FCPS in the relevant subject or other equivalent qualification. OR MBSBS with Postgraduate qualification like DOMS or MCPS in the relevant subject or other equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	91 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
7.	Consultant Orthopaedic	MBSBS and MS or FCPS (Orthopaedic Surgery) or equivalent qualifications with 3 years experience in Orthopaedic before or after post-graduation. OR MBSBS & MCPS (Orthopaedic Surgery) or equivalent qualifications with 5 years practical experience before or after Post-graduation in Orthopaedic Surgery.	35 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
8.	Consultant Paediatrician	MBSBS with MD or FCPS in Paediatrics or other equivalent qualification. OR MBSBS with Postgraduate qualification like D.C.H or MCPS Paediatrics or other equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	173 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
9.	Consultant Pathologist	MBSBS with D.Sc or Ph.D or M.Phil Or FCPS or M.Sc (two years duration) in the relevant subject or other equivalent qualification. OR MBSBS or M.Sc in the relevant subject with Postgraduate qualification like D.C.Path. or other equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	134 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
10.	Consultant Physician	MBSBS and MD or FCPS (Medicine) or equivalent. OR MBSBS and Postgraduate qualification like MCPS(Medicine) or equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	80 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
11.	Consultant Psychiatrist / Neuro Psychiatrist	MBSBS with MD or FCPS in (Psychiatry) or other equivalent qualification. OR MBSBS with post-graduate qualifications like MCPS (Psychiatry) or other equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	16 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
12.	Consultant Radiologist	MBSBS with MD or FCPS in the relevant subject or other equivalent qualification. OR MBSBS with Post-graduate qualification like DMRD or MCPS in the relevant subject or equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	109 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
13.	Consultant Surgeon	MBSBS and MS or FCPS (Surgery) or equivalent qualification. OR MBSBS and Post-graduate qualification like FCPS(Surgery) or equivalent qualification with two years practical experience in the relevant subject in a recognized institution before or after Post-graduation.	154 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
14.	Consultant Urologist	MBSBS or equivalent medical qualification recognized by the PMDC with the following postgraduate qualification in the subject speciality (i.e. M.S.(Urology) or FCPS (Urology). OR Equivalent qualification with two years practical experience in the relevant subject in a recognized institution after post-graduation.	31 <a href="#">click to view details</a>	<a href="#">Apply Now</a>
15.	Consultant Nephrologist	MBSBS or equivalent medical qualification recognized by the PMDC with the following Post-graduate qualification in the speciality: OR i) FCPS (Nephrology) or MD (Nephrology) or equivalent qualification recognized by the PMDC. If none is available with the above qualification then- FCPS(MD) (Medicine) or equivalent qualification recognized by the PMDC with Diploma in Nephrology or equivalent qualification recognized by the PMDC. ii) With 3 years practical experience in the speciality of Nephrology in a recognized institution after postgraduate qualification.	36 <a href="#">click to view details</a>	<a href="#">Apply Now</a>

Powered by Health Information and Service Delivery Unit (HISDU)

## Select Post. Charge Nurse



Primary & Secondary  
Healthcare Department

### Apply on Adhoc Basis

1 - Select Post | 2 - Profile | 3 - Qualification | 4 - Experience | 5 - Preferences | 6 - Finalize & Print!

← Back


Nurses can apply against vacant posts of Charge Nurse in DHQs, THQs and RHCs. You can also view detail of vacant seats

نرس ڈسٹرکٹ ہیڈ کوارٹر ہسپتال، تحصیل ہیڈ کوارٹر ہسپتال، دیہی مرکز صحت پر صوبہ بھر میں خالی چارج نرس کی آسامی پر اپلائی کر سکتی ہیں۔ صوبہ بھر میں خالی آسامیوں کی معلومات لی جاسکتی ہیں۔

Sr.	Designation	Required Qualification	No. of Vacant Seats	Action
1.	Charge Nurse	i) B.Sc. Nursing Generic (Four Years) and valid Registration from Pakistan Nursing Council; <b>OR</b> ii) Diploma in General Nursing and Midwifery and valid Registration from Pakistan Nursing Council.	1334 <a href="#">click to view details</a>	<a href="#">Apply Now</a>

Powered by Health Information and Service Delivery Unit (HISDU)

## Select Post. Dental Surgeon



Primary & Secondary  
Healthcare Department

### Apply on Adhoc Basis

1 - Select Post | 2 - Profile | 3 - Qualification | 4 - Experience | 5 - Preferences | 6 - Finalize & Print!

← Back

Male doctors can apply against vacant posts of Dental Surgeon or Senior Dental Surgeon in DHQs, THQs and RHCs. You can also view detail of vacant seats

میل ڈاکٹر یا فی میل ڈاکٹر ڈسٹرکٹ ہیڈ کوارٹر ہسپتال، تحصیل ہیڈ کوارٹر ہسپتال پر صوبہ بھر میں خالی کسی بھی ڈینٹل سر جرن، سینئر ڈینٹل سر جرن کی آسامی پر اپلائی کر سکتے ہیں۔ صوبہ بھر میں خالی آسامیوں کی معلومات لی جاسکتی ہیں۔

Sr.	Designation	Required Qualification	No. of Vacant Seats	Action
1.	Dental Surgeon	BDS or equivalent qualification recognized and registered as Dentist with the PMDC and regular house job for one year.	75 <a href="#">click to view details</a>	<a href="#">Apply Now</a>

Powered by Health Information and Service Delivery Unit (HISDU)

## 2.Profile

In Profile applicant have to provide following requisite information

- Picture
- CNIC
- Name
- S/D/W of
- Gender
- DOB
- Age
- Domicile
- Marital Status
- Mobile
- Secondary Landline
- Email
- Address
- PMC No.
- PMDC No.
- PMDC valid Upto
- PMDC Pic
- Hafiz quran (Y/N)
- CNIC (jpg/pdf upto 5 mb)
- Domicile (jpg/pdf upto 5 mb)



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post

2 - Profile

3 - Qualification

4 - Experience

5 - Preferences

6 - Finalize & Print!

Enter your data correctly and upload the required documents then press the Save & Proceed button

اپنے کوائف کا درست اندراج کیجئے اور مطلوبہ کاغذات اپلوڈ کرنے کے بعد سیو پروسیجر کا پٹن دبائیں۔

CNIC *	Name *	S/D/W of *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender *	Date of Birth *	Age *
Select...	day/month/year	<input type="text"/>
		Domicile *
		Select Domicile
		Marital Status *
		Select Marital Stat
Mobile * (SMS alerts will be sent on mobile number)	Email *	
<input type="text"/>	<input type="text"/>	
Address * (House No. , Street No. , Colony/Block, Tehsil, District)		
<input type="text"/>		
PMC Number *	PMC Registration Date *	PMC Valid Upto *
<input type="text"/>	day/month/year	day/month/year
Passport Size Photo *	CNIC *	Domicile *
(only .jpg format of maximum 5mb)	(only .jpg or .pdf format of maximum 5mb)	(only .jpg or .pdf format of maximum 5mb)
<input type="button" value="Choose Photo"/>	<input type="button" value="Choose Photo"/>	<input type="button" value="Choose Photo"/>
		PMC *
		(only .jpg or .pdf format of maximum 5mb)
		<input type="button" value="Choose Photo"/>
Hafiz-e-Quran <input type="checkbox"/>		
<input type="button" value="Save &amp; Proceed"/>		<input type="button" value="Logout"/>

Powered by Health Information and Service Delivery Unit (HISDU)



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post

2 - Profile

3 - Qualification

4 - Experience

5 - Preferences

6 - Finalize & Print!

Enter your data correctly and upload the required documents then press the Save & Proceed button

اپنے کوآئف کا درست اندراج کیجئے اور مطلوبہ کاغذات اپلوڈ کرنے کے بعد سیو پروسیڈر کا بٹن دبائیں۔

CNIC *	Name *	S/D/W of *	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Gender *	Date of Birth *	Age *	
<input type="text" value="Male"/>	<input type="text"/>	<input type="text"/>	
Domicile *		Marital Status *	
<input type="text"/>		<input type="text"/>	
Mobile * (SMS alerts will be sent on mobile number)	Email *		
<input type="text"/>	<input type="text"/>		
Address * (House No. , Street No. , Colony/Block, Tehsil, District)			
<input type="text"/>			
PMC Number *	PMC Registration Date *	PMC Valid Upto *	
<input type="text"/>	<input type="text" value="12/12/2021"/>	<input type="text" value="12/12/2030"/>	
Passport Size Photo *	CNIC *	Domicile *	PMC *
(only .jpg format of maximum 5mb)	(only .jpg or .pdf format of maximum 5mb)	(only .jpg or .pdf format of maximum 5mb)	(only .jpg or .pdf format of maximum 5mb)
<input type="button" value="Choose other"/>	<input type="button" value="Choose Photo"/>	<input type="button" value="Choose Photo"/>	<input type="button" value="Choose Photo"/>
Hafiz-e-Quran <input type="checkbox"/>			
<input type="button" value="Save &amp; Proceed"/>		<input type="button" value="Logout"/>	

Powered by Health Information and Service Delivery Unit (HISDU)

### 3. Qualification

Choose the correct qualification with total and obtained marks, and upload requisite documents.

(Wrong Information may stop application process)



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post

2 - Profile

3 - Qualification

4 - Experience

5 - Preferences

6 - Finalize & Print!

Please correctly enter your educational data including total marks and obtained marks and upload the required document. In case of any wrong entry your request will not be processed

اپنے تعلیمی کوائف کا درست انتخاب و اندراج کیجیے۔ نوٹل و حاصل کردہ نمبروں کا اندراج اور مطلوبہ کاغذات اپلوڈ کریں۔ کسی بھی قسم کے غلط اندراج کی صورت میں آپ کی درخواست پر عمل درآمد روک دیا جائے گا۔

Degree / Certificate *		Institute / University / Board *	
Select Degree			
Total Marks *	Obtained Marks *	Passing Year *	Document (only .jpg, .pdf of maximum 5mb)
		year	Choose File No file chosen
			Save

Sr.	Institute / University	Qualification	Action
No records available.			

Proceed

Logout

Powered by Health Information and Service Delivery Unit (HISDU)



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post

2 - Profile

3 - Qualification

4 - Experience

5 - Preferences

6 - Finalize & Print!

Please correctly enter your educational data including total marks and obtained marks and upload the required document. In case of any wrong entry your request will not be processed

اپنے تعلیمی کوائف کا درست انتخاب و اندراج کیجیے۔ ٹوٹل و حاصل کردہ نمبروں کا اندراج اور مطلوبہ کاغذات اپلوڈ کریں۔ کسی بھی قسم کے غلط اندراج کی صورت میں آپ کی درخواست پر عمل درآمد روک دیا جائے گا۔

Degree / Certificate *			Institute / University / Board *	
Select Degree				
Total Marks *	Obtained Marks *	Passing Year *	Matric.pdf (only .jpg, .pdf of maximum 5mb)	
		year	Choose File	No file chosen
				Save

Sr.	Institute / University	Qualification	Action
1.	BISE Sargodha		<a href="#">Remove</a>
2.	BISE Lahore		<a href="#">Remove</a>
3.	KEMC Lahore		<a href="#">Remove</a>
4.	KEMU		<a href="#">Remove</a>
5.	KEMU		<a href="#">Remove</a>
6.	KEMU		<a href="#">Remove</a>
7.	KEMU		<a href="#">Remove</a>

Proceed


Logout

Powered by Health Information and Service Delivery Unit (HISDU)

## 4. Experience

Choose the correct experience, and upload requisite documents.

(Wrong Information may stop application process)



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post
2 - Profile
3 - Qualification
4 - Experience
5 - Preferences
6 - Finalize & Print!

Please correctly enter your experience data and upload the required document. In case of any wrong entry your request will not be processed

اسے تجربے کا درست اندراج کیجئے۔ اپنے تجربہ سرٹیفکیٹ و مطلوبہ کاغذات اپلوڈ کریں۔ کسی بھی قسم کے غلط اندراج کی صورت میں آپ کی درخواست پر عمل درآمد روک دیا جائے گا۔

اسے تجربے کا درست اندراج کیجئے۔ اپنے تجربہ سرٹیفکیٹ و مطلوبہ کاغذات اپلوڈ کریں۔ کسی بھی قسم کے غلط اندراج کی صورت میں آپ کی درخواست پر عمل درآمد روک دیا جائے گا۔

Public Sector  
 Private Sector

Health Facility \*

Job Title \*

Experience Type \*

Duration (from) \*


Duration (to) \*

Experience Certificate \* (only .jpg, .pdf of maximum 5mb)

 No file chosen

Sr.	Attachment	Organization	Job Title	Type	Action
No records available.					

Powered by Health Information and Service Delivery Unit (HISDU)



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post
2 - Profile
3 - Qualification
4 - Experience
5 - Preferences
6 - Finalize & Print!

Please correctly enter your experience data and upload the required document. In case of any wrong entry your request will not be processed

اسے تجربے کا درست اندراج کیجئے۔ اپنے تجربہ سرٹیفکیٹ و مطلوبہ کاغذات اپلوڈ کریں۔ کسی بھی قسم کے غلط اندراج کی صورت میں آپ کی درخواست پر عمل درآمد روک دیا جائے گا۔

اسے تجربے کا درست اندراج کیجئے۔ اپنے تجربہ سرٹیفکیٹ و مطلوبہ کاغذات اپلوڈ کریں۔ کسی بھی قسم کے غلط اندراج کی صورت میں آپ کی درخواست پر عمل درآمد روک دیا جائے گا۔

Public Sector  
 Private Sector

Health Facility \*

Job Title \*


Experience Type \*

Duration (from) \*

Duration (to) \*

Experience Certificate \* (only .jpg, .pdf of maximum 5mb)

 1. MMD.pdf

Sr.	Attachment	Organization	Job Title	Type	Action
1.		Doctors Hospital Medical Officer	From 01/11/2019 - To 02/12/2021	Public Sector - Clinical	<input type="button" value="remove"/>

Powered by Health Information and Service Delivery Unit (HISDU)

## 5. Preference

In preference tab, could be applied on all vacant post in all province (36 Districts) .

Preference could be re-ordered in review preference tab,

When you will press green **'Apply now'** button, then green color of button will change to Red **'Remove'** button (This means you have given one preference against mentioned seat)





Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post

2 - Profile

3 - Qualification

4 - Experience

5 - Preferences

6 - Finalize & Print!


You can apply for any vacant seats in all districts of Punjab. Please select your preferences in order. Click Review Preferences to change the preferences order

صوبہ بھر میں تمام اضلاع کی خالی آسامیوں پر اپنا بی کیا جاسکتا ہے۔ اپنی ترجیحات کو ترتیب میں منتخب کریں۔ ترجیحات کو تبدیل کرنے کے لیے جائزہ ترجیح پر کلک کریں۔

Attock (35)	▼
Bahawalnagar (43)	▼
Bahawalpur (11)	▼
Bhakkar (18)	▼
Chakwal (8)	▼
Chiniot (18)	▼
Dera Ghazi Khan (3)	▼
Faisalabad (5)	▼
Gujranwala (18)	▼
Gujrat (13)	▼
Hafizabad (2)	▼
Jhang (58)	▼
Jhelum (21)	▼
Kasur (4)	▼
Khanewal (27)	▼
Khushab (33)	▼
Lahore (27)	▼
Layyah (17)	▼
Lodhran (3)	▼
Mandi Bahuddin (25)	▼
Mianwali (6)	▼
Multan (11)	▼
Muzaffargarh (14)	▼
Nankana Sahib (14)	▼
Narowal (7)	▼
Okara (26)	▼
Pakpattan (3)	▼
Rahim Yar Khan (3)	▼
Rajanpur (5)	▼
Rawalpindi (17)	▼
Sargodha (55)	▼
Sheikhupura (14)	▼
Sialkot (12)	▼
T.T Singh (11)	▼
Vehari (7)	▼

Review Preferences

Powered by Health Information and Service Delivery Unit (HISDU)


**Primary & Secondary Healthcare Department**
**Apply on Adhoc Basis**

1 - Select Post
2 - Profile
3 - Qualification
4 - Experience
5 - Preferences
6 - Finalize & Print!

You can apply for any vacant seats in all districts of Punjab. Please select your preferences in order. Click Review Preferences to change the preferences order

صوبہ پھر میں تمام اضلاع کی خالی آسامیوں پر ایپلای کرنا سکتے ہیں۔ اپنی ترجیحات کو ترتیب میں منتخب کریں۔ ترجیحات کو تبدیل کرنے کے لیے ہاؤز ترتیبیہ کلک کریں۔

Attock (85)	
Medical Officer / Women Medical Officer, Basic Health Unit, Basal, Jand, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Bathot, Jand, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Bhangi, Hazro, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Bolianwal, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Dakhnai, Jand, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Dhurnal, Fateh Jang, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Gulial, Jand, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Hameed, Hazro, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Hattar, Fateh Jang, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Jhamat, Jand, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Kamial, Pindi Gheb, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Kani, Jand, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Khagwani, Hazro, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Khunda, Jand, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Mari Jalwal, Jand, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Nilhad, Pindi Gheb, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Pourmaina, Hassanabdal, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Basic Health Unit, Sojhanda, Attock	<a href="#">Apply Now</a>
Medical Officer, City Hospital Attock, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, City Hospital Fateh Jang, Fateh Jang, Attock	<a href="#">Apply Now</a>
Medical Officer, Isfandyar Bukhari District Hospital, Attock	<a href="#">Apply Now</a>
Senior Medical Officer, Isfandyar Bukhari District Hospital, Attock	<a href="#">Apply Now</a>
Senior Medical Officer, Office of the Chief Executive Officer, DHA, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Rural Dispensary Burhan, Hassanabdal, Attock	<a href="#">Apply Now</a>
Medical Officer / Women Medical Officer, Rural Dispensary Garibwal, Pindi Gheb, Attock	<a href="#">Apply Now</a>
Medical Officer, Rural Dispensary Gondal, Attock	<a href="#">Apply Now</a>
Medical Officer, Rural Health Center, Domail, Jand, Attock	<a href="#">Apply Now</a>
Senior Medical Officer, Rural Health Center, Maighian, Pindi Gheb, Attock	<a href="#">Apply Now</a>
Medical Officer, Rural Health Center, Rangoo, Hazro, Attock	<a href="#">Apply Now</a>
Senior Medical Officer, Rural Health Center, Rangoo, Hazro, Attock	<a href="#">Apply Now</a>
Senior Medical Officer, Tehsil Headquarter Hospital Hazro, Hazro, Attock	<a href="#">Apply Now</a>
Senior Medical Officer, Tehsil Headquarter Hospital, Fateh Jang, Attock	<a href="#">Apply Now</a>
Senior Medical Officer, Tehsil Headquarter Hospital, Jand, Attock	<a href="#">Apply Now</a>
Medical Officer, Tehsil Headquarter Hospital, Pindi Gheb, Attock	<a href="#">Apply Now</a>
Senior Medical Officer, Tehsil Headquarter Hospital, Pindi Gheb, Attock	<a href="#">Apply Now</a>
Bahawalnagar (43)	
Bahawalpur (11)	
Bhakkar (18)	
Chakwal (8)	
Chiniot (18)	
Dera Ghazi Khan (3)	
Faisalabad (5)	
Gujranwala (18)	
Gujrat (13)	
Hafizabad (2)	
Jhang (58)	
Jhelum (21)	
Kasur (4)	
Khaneval (27)	
Khushab (33)	
Lahore (27)	
Layyah (17)	
Lodhran (3)	
Mandi Bahuddin (25)	
Mianwali (6)	
Multan (11)	
Muzaffargarh (14)	
Nankana Sahib (14)	
Narowal (7)	
Okara (26)	
Pakpattan (3)	
Rahim Yar Khan (3)	
Rajapur (5)	
Rawalpindi (17)	
Sargodha (35)	
Sheikhpura (14)	
Sialkot (12)	
T.T Singh (11)	
Vehari (7)	

[Review Preferences](#)



Primary & Secondary Healthcare Department

Apply on Adhoc Basis

- 1 - Select Post
- 2 - Profile
- 3 - Qualification
- 4 - Experience
- 5 - Preferences
- 6 - Finalize & Print!

You can apply for any vacant seats in all districts of Punjab. Please select your preferences in order. Click Review Preferences to change the preferences order


صوبہ پھر میں تمام اضلاع کی خالی آسامیوں پر ایپلای کرنا سکتے ہیں۔ اپنی ترجیحات کو ترتیب میں منتخب کریں۔ ترجیحات کو تبدیل کرنے کے لیے ہاؤز ترتیبیہ کلک کریں۔

Attock (85)	
Medical Officer / Women Medical Officer, Basic Health Unit, Basal, Jand, Attock	Remove
Medical Officer / Women Medical Officer, Basic Health Unit, Bathot, Jand, Attock	Remove
Medical Officer / Women Medical Officer, Basic Health Unit, Bhangli, Hazro, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Bolianwal, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Dakhnai, Jand, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Dhurnal, Fateh Jang, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Gulial, Jand, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Hameed, Hazro, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Hattar, Fateh Jang, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Jhamat, Jand, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, kamrial, Pindi Gheb, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Kani, Jand, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Khagwani, Hazro, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Khunda, Jand, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Mari Jalwal, Jand, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Nilhad, Pindi Gheb, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Pourmaina, Hassanabdal, Attock	Apply Now
Medical Officer / Women Medical Officer, Basic Health Unit, Sojhanda, Attock	Apply Now
Medical Officer, City Hospital Attock, Attock	Apply Now
Medical Officer / Women Medical Officer, City Hospital Fateh Jang, Fateh Jang, Attock	Apply Now
Medical Officer, Isfandyar Bukhari District Hospital, Attock	Apply Now
Senior Medical Officer, Isfandyar Bukhari District Hospital, Attock	Apply Now
Senior Medical Officer, Office of the Chief Executive Officer, DHA, Attock	Apply Now
Medical Officer / Women Medical Officer, Rural Dispensary Burhan, Hassanabdal, Attock	Apply Now
Medical Officer / Women Medical Officer, Rural Dispensary Garibwal, Pindi Gheb, Attock	Apply Now
Medical Officer, Rural Dispensary Gondal, Attock	Apply Now
Medical Officer, Rural Health Center, Domail, Jand, Attock	Apply Now
Senior Medical Officer, Rural Health Center, Maighian, Pindi Gheb, Attock	Apply Now
Medical Officer, Rural Health Center, Rangoo, Hazro, Attock	Apply Now
Senior Medical Officer, Rural Health Center, Rangoo, Hazro, Attock	Apply Now
Senior Medical Officer, Tehsil Headquarter Hospital Hazro, Hazro, Attock	Apply Now
Senior Medical Officer, Tehsil Headquarter Hospital, Fateh Jang, Attock	Apply Now
Senior Medical Officer, Tehsil Headquarter Hospital, Jand, Attock	Apply Now
Medical Officer, Tehsil Headquarter Hospital, Pindi Gheb, Attock	Apply Now
Senior Medical Officer, Tehsil Headquarter Hospital, Pindi Gheb, Attock	Apply Now
Bahawalnagar (43)	
Bahawalpur (11)	
Bhakkar (18)	
Chakwal (8)	
Chiniot (18)	
Dera Ghazi Khan (3)	
Faisalabad (5)	
Gujranwala (18)	
Gujrat (13)	
Hafizabad (2)	
Jhang (58)	
Jhelum (21)	
Kasur (4)	
Khaneval (27)	
Khushab (33)	
Lahore (27)	
Layyah (17)	
Lodhran (3)	
Mandi Bahuddin (25)	
Mianwali (6)	
Multan (11)	
Muzaffargarh (14)	
Nankana Sahib (14)	
Narowal (7)	
Okara (26)	
Pakpattan (3)	
Rahim Yar Khan (3)	
Rajapur (5)	
Rawalpindi (17)	
Sargodha (35)	
Sheikhpura (14)	
Sialkot (12)	
T.T Singh (11)	
Vehari (7)	

Review Preferences

## 5.1. Review Preference

Please confirm your preferences, you can change order of your preferences.



Primary & Secondary  
Healthcare Department

### Apply on Adhoc Basis

1 - Select Post
2 - Profile
3 - Qualification
4 - Experience
5 - Preferences
6 - Finalize & Print!

Please confirm your preferences. You can change the order of your preferences برہہ کر م اپنی ترجیحات کی تصدیق کریں۔ آپ اپنی ترجیحات کا آرڈر تبدیل کر سکتے ہیں۔

No.	Preference	Change Order	DateTime	Action
1.	Basic Health Unit, Basal, Jand, Attock	1	02/12/2021 12:09 PM	✖
2.	Basic Health Unit, Bathiot, Jand, Attock	2	02/12/2021 12:09 PM	✖


**I hereby declare that the documents and information provided is true and correct**  
**I also understand that any willful dishonesty may render for refusal of this application**

Submit Application & Print
Logout

Powered by Health Information and Service Delivery Unit (HISDU)

## 5.2. Change Order

Please confirm your preferences, you can change order of your preferences (by Changing number in 'Change Order' Box)



Primary & Secondary  
Healthcare Department

### Apply on Adhoc Basis

1 - Select Post
2 - Profile
3 - Qualification
4 - Experience
5 - Preferences
6 - Finalize & Print!

Please confirm your preferences. You can change the order of your preferences برہہ کر م اپنی ترجیحات کی تصدیق کریں۔ آپ اپنی ترجیحات کا آرڈر تبدیل کر سکتے ہیں۔


No.	Preference	Change Order	DateTime	Action
1.	Basic Health Unit, Basal, Jand, Attock	2 <span style="background-color: #28a745; color: white; padding: 2px 5px;">Change Order</span>	02/12/2021 12:09 PM	✖
2.	Basic Health Unit, Bathiot, Jand, Attock	1 <span style="background-color: #28a745; color: white; padding: 2px 5px;">Change Order</span>	02/12/2021 12:09 PM	✖

**I hereby declare that the documents and information provided is true and correct**  
**I also understand that any willful dishonesty may render for refusal of this application**

Submit Application & Print
Logout

Powered by Health Information and Service Delivery Unit (HISDU)

Then press 'Change Order' button as shown in screen.


Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post
2 - Profile
3 - Qualification
4 - Experience
5 - Preferences
6 - Finalize & Print!

Please confirm your preferences. You can change the order of your preferences براہ کرم اپنی ترجیحات کی تصدیق کریں۔ آپ اپنی ترجیحات کا آرڈر تبدیل کر سکتے ہیں۔

No.	Preference	Change Order	DateTime	Action
1.	Basic Health Unit, Bathiot, Jand, Attock	1	02/12/2021 12:09 PM	<span style="color: red;">✖</span>
2.	Basic Health Unit, Basal, Jand, Attock	2	02/12/2021 12:09 PM	<span style="color: red;">✖</span>

**I hereby declare that the documents and information provided is true and correct**  
**I also understand that any willful dishonesty may render for refusal of this application**


Submit Application & Print
Logout

Powered by Health Information and Service Delivery Unit (HISDU)

After Pressing ‘**Change order**’ button, the preference will by re-ordered (as shown in screen above).

### 5.3. Declaration

Check and confirm your preferences. Then press ‘Submit Application & Print’.


Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post
2 - Profile
3 - Qualification
4 - Experience
5 - Preferences
6 - Finalize & Print!

Please confirm your preferences. You can change the order of your preferences براہ کرم اپنی ترجیحات کی تصدیق کریں۔ آپ اپنی ترجیحات کا آرڈر تبدیل کر سکتے ہیں۔

No.	Preference	Change Order	DateTime	Action
1.	Basic Health Unit, Bathiot, Jand, Attock	1	02/12/2021 12:09 PM	<span style="color: red;">✖</span>
2.	Basic Health Unit, Basal, Jand, Attock	2	02/12/2021 12:09 PM	<span style="color: red;">✖</span>

**I hereby declare that the documents and information provided is true and correct**  
**I also understand that any willful dishonesty may render for refusal of this application**

Submit Application & Print
Logout

Powered by Health Information and Service Delivery Unit (HISDU)

### 6. Finalize and Print

After pressing ‘**Submit Application & Print**’ following screen will appear,

A ‘**Submit (application will be locked)**’ button will appear in bottom, by pressing which Application will be submitted and locked.



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

1 - Select Post

2 - Profile

3 - Qualification

4 - Experience

5 - Preferences

6 - Finalize & Print!

Application Completed. Your application will be locked here after final submission & print

درخواست مکمل ہو گئی ہے۔ حتمی جمع کرانے اور پرنٹ کرنے کے بعد آپ کی درخواست یہاں منفل کردی جائے گی۔ پرنٹ لینے کے بعد براہ کرم نیچے تصدیقی شیٹ پر کلک کریں۔

Application No. 28 - Print Application

**PRIMARY & SECONDARY HEALTHCARE DEPARTMENT**  
Adhoc Application

Name: [ ] S/D/W of: [ ] CNIC: [ ]

D.O.B: [ ] Age: 41 years

Cell No: [ ] Domicile: [ ]

Email: [ ]

Address: [ ]

**QUALIFICATION:**

Institute / University / Board	Degree	Month & Year of Passing	Obtained Marks	Total Marks

**EXPERIENCE:**

Health Facility	Job Title	Duration	
		From	To
Doctors Hospital	Medical Officer	11/2019	12/2021

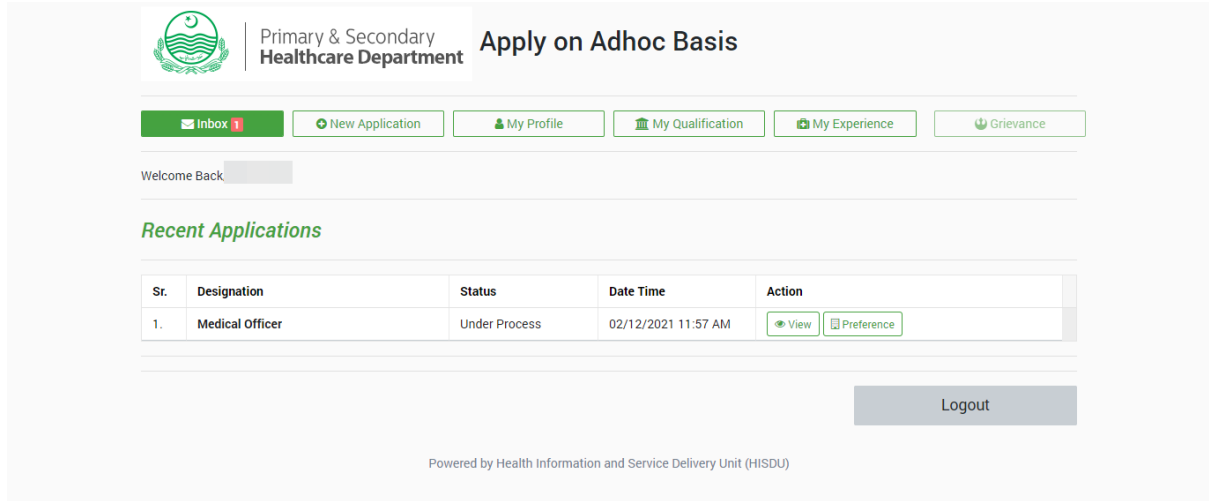
Total Job Experience as on closing date of application: 2 years  
Documents Attached: 8  
Preferences:

Submit (application will be locked)

Powered by Health Information and Service Delivery Unit (HISDU)

### 6.1. Inbox

After Successfully submission of application, application will appear in 'Inbox'



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

[Inbox 1](#) [New Application](#) [My Profile](#) [My Qualification](#) [My Experience](#) [Grievance](#)

Welcome Back

### Recent Applications

Sr.	Designation	Status	Date Time	Action
1.	Medical Officer	Under Process	02/12/2021 11:57 AM	<a href="#">View</a> <a href="#">Preference</a>

[Logout](#)

Powered by Health Information and Service Delivery Unit (HISDU)

## 6.2. Logout

Pressing the **Logout** button, will logout you from system.



Primary & Secondary  
Healthcare Department

## Apply on Adhoc Basis

Enter your CNIC Number اپنے شناختی کارڈ نمبر کا اندراج کیجئے

\_\_\_\_\_

کسی بھی قسم کی دشواری کی صورت میں ہیلتھ این ٹرن نمبر 1033 سے رہنمائی حاصل کی جاسکتی ہے۔

Powered by Health Information and Service Delivery Unit (HISDU), Primary & Secondary Healthcare Department, Punjab  
Government of The Punjab © 2021 All rights reserved

## Adhoc Portal Application Submission Guidelines

1. Go to [hrmis.pshealthpunjab.gov.pk/adhoc](http://hrmis.pshealthpunjab.gov.pk/adhoc) via internet browser
2. Enter your CNIC
3. If you are already registered, enter your password and press login button
4. If you are not registered, you will be redirected to registration page
5. On registration page, enter your CNIC, Email and Mobile No. and press register account button. Then, a system generated password will be sent to you given Mobile No. and Email
6. Now login to your account by giving CNIC and Password
7. You will be directed to available jobs list page from which you can select the designation by pressing apply now button for which you want to submit the application
8. On next page, you can view vacancy details district and health facility wise.
9. On top, press profile button to go the profile details page, there you can enter your profile details.
10. Press save & proceed button to go to qualification page
11. On qualification page add house job details with house job certificate
12. Now you can add your all qualifications in details and can also attach the qualification documents respectively.
13. Press proceed button on the bottom to go to the experience page
14. There add house job details with house job certificate
15. There you can add your all experience in details and can also attach the experience letters respectively.
16. Press proceed button on the bottom to go to the preferences page
17. There you can add multiple preferences by clicking on the district name, health facilities names will be shown following the apply now button. Click that apply now button to add it in your preferences list. You can also remove that preference by pressing the remove button which will be on the same place as apply now button was
18. Press review preferences button on the bottom to review your preferences on the next page
19. Now press finalize and print button to review your final application
20. After reviewing your application carefully, finally press the log out button to complete your application submission process