



**PUNJAB HEALTH FACILITIES MANAGEMENT COMPANY
(PHFMC)**

[a company established under section 42 of the Companies Ordinance, 1984]

PRIMARY & SECONDARY HEALTHCARE DEPARTMENT

GOVERNMENT OF PUNJAB

37-D Main Gulberg, Lahore

042-99332232 & 34, coo.phfmc@gmail.com

No. PHFMC(CEO)/ /2017

Date: 28 Aug, 2017

To,

The Director General Public Relations,
Punjab, Lahore.

Subject: - **Recruitment of staff**

Kindly find enclosed an advertisement for recruitment of different staff for PHFMC. It is requested that this advertisement may be published in required number of National URDU and ENGLISH Newspapers on priority basis.


Chief Executive Officer
(PHFMC)

CC:-

- PS to the Secretary, P &SH Department.
- Chief Operating Officer, PHFMC.
- Chief Financial Officer, PHFMC.
- PD-HISDU, P &SH Department.
- HR Consultant PHFMC.
- PHFMC record file.



PUNJAB HEALTH FACILITIES MANAGEMENT COMPANY

JOB ADVERTISEMENT

Punjab Health Facilities Management Company (PHFMC) is a Not for Profit Company set up Under section 42 of the Companies Ordinance, 1984 under the administrative control of P&SHC Department. It aims to construct, establish, install, layout, improve, maintain, work, manage, or aid in, contribute to, or subscribe to the construction, erection, maintenance, and improvement of hospitals, clinics, health units, dispensaries, clinical and medical laboratories in urban and rural areas for their improvement, socio-economic welfare, and modernization. It is currently hiring for the following positions and provides a chance to be a part of a highly competitive and learning environment.

Post	No. of Post	Experience / Education	Age	Salary (PKR)
Chief Financial Officer		<ul style="list-style-type: none">• Member of a recognized body of professional accountants with at least five years of relevant experience;• Candidate is to fulfill 'fit & proper criteria' as laid down in the SECP law/rules/regulations• Prior experience of working in a multibillion donor/ government funded health sector project will be highly desirable• Excellent IT skills and expertise in formulation of financial strategies and systems/procedure development is highly desirable.	Not more than 65 years on the last date of receipt of application	500,000 PKR (negotiable)
Chief Internal Auditor		<ul style="list-style-type: none">• Member of a recognised body of Professional Accountants; or• Certified internal auditor; or• Certified Fraud examiner; or• Certified internal control auditor; or• Person holding a Master's degree in Finance from a university recognised by the Higher Education Commission• Must possess at least five (05)	Not more than 65 years on the last date of receipt of application	300,000 PKR (negotiable)

Sanjiv Kumar



		<p>years of relevant audit experience</p> <ul style="list-style-type: none">• Candidate is to fulfill 'fit & proper criteria' as laid down in the SECP law/rules/regulations		
Manager Health Initiatives / R&D	1	<ul style="list-style-type: none">• 4 years' Graduate Degree in Business Administration or related field from an HEC recognized university• Preference will be given to Masters in Business Administration, Public Administration, or a MS in related field from an HEC recognised university• At least 4 years of experience, preferably in Health Service Delivery related Mega Projects. Preference shall be given to candidates having experience of working in the Projects from inception stage.	Not more than 45 years at the time of receipt of application	250,000 PKR (Negotiable)
Manager Legal	1	<ul style="list-style-type: none">• Candidate must be a Law Graduate from a HEC recognized University.• Candidate must possess at least 12 years of post-qualification experience. Out of 12 Years' experience, candidate must possess 3 years of experience of working with top corporate law firms of Pakistan having international recognition.• Candidate must have demonstrated experience of working on Contracts, Negotiations, Legal opinion writing, Transactional work and Litigation.• Preference shall be given to candidate with experience of Public Sector Companies and Top rated corporate law firms.	Not more than 45 years at the time of receipt of application	250,000 PKR (Negotiable)

Amir Khan




Deputy Manger Account & Reconciliation	1	<ul style="list-style-type: none">• CA Inter, ACCA (Finalist) or A master's degree in finance from a W category university• Must have expertise in using accounting soft wares• At least 2 years of experience in Accounts and Finance Department Preference will be given to candidates with experience of working in the Big Four firms	Not more than 35 years at the time of receipt of application	125,000 PKR (Negotiable)
Medical expert	1	<ul style="list-style-type: none">• MBBS from an HEC recognized university / medical college• Master's in Public Health, Health Administration, Hospital Management or Post Graduate diploma in health care or equivalent from a recognized institute.• 25 years of experience in Primary Health Care.• Experience of working with international health organizations.	Not more than 65 years at the time of receipt of application	150,000 PKR (Negotiable)
HR and Admin Officer	1	<ul style="list-style-type: none">• Bachelor of Arts/sciences• At least 2 years of experience of working in multibillion Govt funded /donor Health Projects; preferably having experience of dealing with administrative/Human Resource matters.• Preference will be given to the persons having at least one year diploma in computer applications and Microsoft Office professional from a renowned institution like PVTC/TEVTA etc.	Not more than 35 years at time of receipt of application	75,000 PKR (Negotiable)

Amirul Islam



Note:

- Fill in the application form, for PHFMC jobs available at <http://pshealth.punjab.gov.pk/Downloads>. The name of the post applied for should be mentioned on top of the envelope
- Applications should also include two sets of attested copies of all relevant educational transcripts/degrees including CNIC, two passport size photographs and proof of relevant work experience.
- No application through email will be entertained
- All applications should be addressed to CEO Punjab Health Facilities Management Company (PHFMC) at 37-D Main Gulberg, Lahore latest by **18-09-2017 by 4:00 PM**
- Govt servant are to apply through proper channel, however they may submit an advance copy of their application by the due date.
- Only short-listed candidates will be called for interview.
- The company reserves the right to accept/reject or cancel any application or recruitment process.
- PHFMC is an equal opportunity employee.
- No TA/DA will be paid to the candidates who appear for the interview


(Muhammad Ali Ammer)
Chief Executive Officer

Punjab Health Facilities Management Company
37-D Main Gulberg, Lahore