



INDIVIDUAL CONSULTANT REQUIRED FOR SHORT TERM CONSULTANCY

Health Information & Service Delivery Unit, Primary & Secondary Healthcare Department, Government of Punjab intends to hire services of individual consultants on short term consultancy, against the work, qualification and experience as mentioned below:-

The department has planned to augment Computerization of Primary & Secondary Healthcare Department through Health Information & Service Delivery Unit (HISDU). The main objective of the project is automation and integration of routine work of the department. Under this project automation of the department with customized software/database design will be done. This exercise will be completed by introducing Information, Communication and Technology (ICT) tools in all areas.

Health Information & Service Delivery Unit requires support of following individuals:

Sr. No.	Nature of Consultancy & Total Position	No. of Posts	Eligibility Criteria
1.	Consultant Geographical Information System (GIS)	03	<ul style="list-style-type: none">• Master / BS (Hons) 16 year's education or Master in Space Sciences from an HEC Recognized University.• Preferably an experienced professional, however fresh candidates are also encouraged to apply.• Consultancy fee will be decided on the basis of experience.
2.	Consultant	01	<ul style="list-style-type: none">• Master / BS (Hons) 16 year's education from an HEC Recognized University.

The services of aforementioned individual consultants will be hired initially for the period till 30th June, 2020 through competitive process.

Application Instruction

- The hiring/recruitments will be made strictly on merit basis in accordance with the rules and selection criteria
- Detailed terms of Reference (TORS), qualification, experience detail, and application forms are available at www.pshealth.punjab.gov.pk/jobs
- Only shortlisted candidates will be called for interview
- No TA/DA shall be paid for appearing in the interview
- Consultancy Fee is Negotiable
- The application should clearly indicate the Nature of Consultancy applied for on one side of envelope along with Curriculum Vitae (CV), 01 passport size photograph and attested copies of all relevant documents, Copy of domicile, CNIC/Certificates/Degree. Late and incomplete applications will not be entertained
- The interested individual consultants having expertise in above mentioned fields may submit their CV along with supporting documents in the office of the Project Director Health Information & Service Delivery Unit (HISDU), Primary & Secondary Healthcare Department, 1-Birdwood Road, Lahore till **28th April, 2020 before 5:00 PM**. Interviews for individual consultancy will be conducted on **29th April, 2020 at 10:00 AM**.

Project Director

Health Information & Service Delivery Unit,
Primary & Secondary Healthcare Department
Phone No. 042-99202032

Job Description/Terms of Reference/Qualification requirements for Consultant

1. Consultant Geographical Information System (GIS)

- Managing Combined database from GIS Analysts and Developers
- Spatial Data Collection and Verification
- Spatial Data Preparation and handling
- Geo Database development and management
- Research, create and produce maps and cartographic displays
- Providing GIS support to all units, wings and sections of Primary and Secondary Healthcare Department
- Spatial Analysis and Queries Applications
- GIS Based Map Making and plotting Health Facilities distribution
- Mapping of Spatial Distribution of Disease of Every District in Punjab
- Route Planning to Collect Waste from Health Facilities for Incineration
- GIS Based Planning of EPI Coverage of Vaccinators

2. Consultant

- Designing ways of collecting survey and data.
- Quality checking and cleansing data.
- Interpreting statistical analysis for policy development, evaluation/monitoring, forecasting.
- Dealing with queries for a range of sub offices.
- Information requests.
- Developing statistical tools for future data collection.
- Identifying department's needs, specifying what data to be delivered, developing robust, timely methods to ensure data.
- Consulting with team and agreeing what data to collect and how it should be gathered.
- Collecting and analyzing the data.
- Interpreting the data and making sure that the right decisions are made based on the results.
- Monitoring data collected.
- Presenting results to senior managers, regulatory authorities.
- Advising policymakers on key decisions based on results
- Any other relevant or assigned task as may be required from time to time.

14-4-20