



# INDIVIDUAL CONSULTANT REQUIRED FOR SHORT TERM CONSULTANCY

Health Information & Service Delivery Unit, Primary & Secondary Healthcare Department, Government of Punjab intends to hire services of individual consultants on short term consultancy, against the work, qualification and experience as mentioned below:-

The department has planned to augment Computerization of Primary & Secondary Healthcare Department through Health Information & Service Delivery Unit (HISDU). The main objective of the project is automation and integration of routine work of the department. Under this project automation of the department with customized software/database design will be done. This exercise will be completed by introducing Information, Communication and Technology (ICT) tools in all areas.

Health Information & Service Delivery Unit requires support of following individuals:

Sr. No.	Nature of Consultancy & Total Position	No. of Posts	Eligibility Criteria
1.	Consultant	01	• MBBS from well reputed institution and registered with PMDC.

The services of aforementioned individual consultants will be hired initially for the period of Six Months through competitive process.

### Application Instruction

- The hiring/recruitments will be made strictly on merit basis in accordance with the rules and selection criteria
- Detailed terms of Reference (TORS), qualification, experience detail, and application forms are available at [www.pshealth.punjab.gov.pk/jobs](http://www.pshealth.punjab.gov.pk/jobs)
- Only shortlisted candidates will be called for interview
- No TA/DA shall be paid for appearing in the interview
- Consultancy Fee is Negotiable
- The application should clearly indicate the Nature of Consultancy applied for on one side of envelope along with Curriculum Vitae (CV), 01 passport size photograph and attested copies of all relevant documents, Copy of domicile, CNIC/Certificates/Degree. Late and incomplete applications will not be entertained
- The interested individual consultants having expertise in above mentioned fields may submit their CV along with supporting documents in the office of the Project Director Health Information & Service Delivery Unit (HISDU), Primary & Secondary Healthcare Department, 1-Birdwood Road, Lahore till **27<sup>th</sup> June, 2019 before 5:00 PM**. Interviews for individual consultancy will be conducted on **28<sup>th</sup> June, 2019 at 10:00 AM**.

## **Project Director**

Health Information & Service Delivery Unit,  
Primary & Secondary Healthcare Department  
Phone No. 042-99202032

## Job Description/Terms of Reference/Qualification requirements for Consultant

### 1. Consultant

- Reviews and monitoring of Health Facilities Inventories.
- Monitoring of the medicines going to expire soon.
- Create and update Health Facilities accounts.
- Reviews the EPI visits fixed center, Fixed Session, Outreach Session and Cluster Form.
- Monitoring of the EPI Coverage Assessment.
- Compilation of EPI Checklist (Supportive Supervision)