



Government of Punjab Primary & Secondary Healthcare Department

CAREER OPPORTUNITIES AT DISTRICT HEALTH AUTHORITIES FOR SPECIAL PERSONS ONLY

District Health Authorities, Primary & Secondary Healthcare Department Punjab seeks the services of committed & dynamic professionals, having domicile of Punjab Province for the following posts, purely on contract basis, of **Special Persons Only**. The qualification, experience and other requirements for the positions are as under:

Sr.	Name of Post	BPS	Age in Years	Qualification
01	Junior Computer Operator	(BPS-12)	18-25 years	<ul style="list-style-type: none"> • Intermediate + MS Office / ICS (2nd Division) with 40 WPM Speed on Computer
02	Junior Clerk	(BPS-11)	18-25 years	<ul style="list-style-type: none"> • Higher Secondary School Certificate (Second Division from recognized Board with a speed of 30 words minute in type writing; and • ii). Proficiency in Computer

Sr. No	District	Junior Computer Operator No. of Post	Junior Clerk No. of Post	Sr. No	District	Junior Computer Operator No. of Post	Junior Clerk No. of Post
1	Attock	2	-	11	Layyah	1	1
2	Bahawalnagar	4	-	12	Nankana Sahib	2	1
3	Bahawalpur	2	-	13	Narowal	-	1
4	Bhakkar	1	-	14	Pakpattan	-	1
5	Dera Ghazi Khan	2	1	15	Rawalpindi	3	-
6	Gujranwala	2	-	16	Sargodha	4	1
7	Gujrat	2	-	17	Sialkot	3	-
8	Jhelum	2	-	18	T.T Singh	-	1
9	Khanewal	3	-	19	Vehari	-	1
10	Khushab	1	1				

General Terms and Conditions: -

1. The above positions are offered on Contract for one Year (Extendable) under the Contract Appointment Policy 2004 amended 2016 & existing Service Rules of the Government of the Punjab
2. Age Relaxation for Special/disable person =10 years as per the Govt. policy
3. Shemales are encouraged to apply
4. Candidates having domicile of Punjab shall only be eligible to apply
5. No TA/DA will be paid to the candidates for test/interview
6. No. of vacancies can be increased/decreased at any time without any notice
7. Department has the right to accept/reject or cancel an application or whole recruitment process at any time without any notice
8. Candidates already working in Government/Semi Government/Autonomous Bodies may apply through proper channel
9. The interviews of shortlisted candidates will be conducted at respective Chief Executive Office (CEO) District Health Authority

Procedure for submission of Application Forms: -

1. Special Person / Disabled candidates will must attach proof of registration from Social Welfare Department along with Disability Certificate issued by the District Standing Medical Board
2. **Candidate for application must visit (NTS) website (www.nts.org.pk)**
3. Candidate shall submit duly filled application form, copy of CNIC and two recent passport size photographs, directly to NTS through courier on the address mentioned on application form
4. The date of written test shall be communicated to the eligible/shortlisted candidates only through NTS
5. Incomplete applications or application received after due date or closing of office hours on the last date for submission of application will not be entertained
6. Application completed in all respect should reach NTS till **20-07-2019**
7. Roll Number slip can be separately dispatched to candidate by NTS at least one week before the test
8. Candidates shall have at least 50% marks in NTS to Qualify
9. In case of large number of candidates Qualifying NTS test, Appointing Authority reserves the right to decide upon any threshold marks ratio of candidate vice versa
10. Only Shortlisted candidates shall be called for a final Interview
11. No separate test/Interview call and invitation will be made on eligible shortlisted candidates
12. Advertisement can also be downloaded from the website of Primary and Secondary Healthcare Department "pshealth.punjab.gov.pk"
13. These vacancies are Post-specific and Non-transferable
14. The age of the candidate will be calculated on the last date of submission of application
15. Submission of fake documents or concealment of any fact will lead to dis-qualification of the candidate
16. Candidates shall produce original documents, along with a set of attested photocopies of all relevant documents at the time of interview
17. **Candidates can apply/show preferences for more than 01 district, however NTS will conduct only a single test and will charge fee against 01 district**



FOR FURTHER INFORMATION, PLEASE CONTACT
 UAN: +92-51-844-4441
 National Testing Service-Pakistan
 NTS Headquarter: 1-E, Street No. 46, Sector 1-8/2, Islamabad

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