



# INDIVIDUAL CONSULTANT REQUIRED FOR SHORT TERM CONSULTANCY

Health Information & Service Delivery Unit, Primary & Secondary Healthcare Department, Government of Punjab intends to hire services of individual consultants on short term consultancy, against the work, qualification and experience as mentioned below:-

The department has Planned to augment Computerization of Primary & Secondary Healthcare Department through Health Information & Service Delivery Unit (HISDU). The main objective of the project is automation and integration of routine work of the department. Under this project automation of the department with customized software/database design will be done. This exercise will be completed by introducing Information, Communication and Technology (ICT) tools in all areas.

Command & Control Center requires support of following individuals:

Sr. No.	Nature of Consultancy & Total Position	No. of Posts	Eligibility Criteria
1.	Consultant	01	<ul style="list-style-type: none"><li>Master / BS (Hons) Degree in any field of Science.</li><li>Minimum One (01) Year experience of working in any Government, Semi-Government or Public Sector Organization.</li></ul>

The services of aforementioned individual consultants will be hired initially for the period till 30<sup>th</sup> June, 2020 through competitive process.

## Application Instruction

- The hiring/recruitments will be made strictly on merit basis in accordance with the rules and selection criteria
- Detailed terms of Reference (TORS), qualification, experience detail, and application forms are available at [www.pshealth.punjab.gov.pk/jobs](http://www.pshealth.punjab.gov.pk/jobs)
- Only shortlisted candidates will be called for interview
- No TA/DA shall be paid for appearing in the interview
- Consultancy Fee is Negotiable
- The application should clearly indicate the Nature of Consultancy applied for on one side of envelope along with Curriculum Vitae (CV), 01 passport size photograph and attested copies of all relevant documents, Copy of domicile, CNIC/Certificates/Degree. Late and incomplete applications will not be entertained.
- The interested individual consultants having expertise in above mentioned fields may submit their CV along with supporting documents in the office of the Project Director Health Information & Service Delivery Unit (HISDU), Primary & Secondary Healthcare Department, 1-Birdwood Road, Lahore till 12th May, 2020 before 5:00 PM. Interviews for individual consultancy will be conducted on 13th May, 2020 at 10:00 AM.

## **Project Director**

Health Information & Service Delivery Unit,  
Primary & Secondary Healthcare Department  
Phone No. 042-99202032



## **Job Description/Terms of Reference/Qualification requirements for Consultant**

### **1. Consultant**

- Analyzing and Evaluating data of screenings at VCCT, Positive/negative results, treatment enrolled on daily basis for PACP.
- Evaluating data of HCV Positive/Negative, HCB Positive/Negative or HCV/HCB Positive/Negative from Lab Incharge HCP dashboard.
- Evaluating data for NCD Program of screenings and underdiagnosis in NCD Clinics and Dental Clinics
- Evaluating development of integrated MIS for TB, PACP, NCDs and HCP for effective data collection.
- Responsibility for the monitoring, collection and analysis of data on gap areas for each vertical programme from time to time and further presentation of data to Deputy Secretary Vertical Programme.
- Efficient follow-up of Monitoring and Evaluation data for all Vertical Programmes and its presentation to Deputy Secretary Vertical Programme.
- Evaluating services and interventions made by each vertical programme.
- Providing all the updated information to the Deputy Secretary regarding the rollouts under Vertical programmes.
- Providing comprehensive review of the documents and reports available from international organizations, donor agencies and internal mechanisms regarding vertical programmes to the Deputy Secretary.
- Aiding in the development of plans and PC-1s in line with scope of vertical programmes that address public health concerns.