



**GOVERNMENT OF THE PUNJAB  
PRIMARY & SECONDARY HEALTHCARE  
DEPARTMENT**

Dated Lahore, the 21<sup>st</sup> December, 2020

**NOTIFICATION:**

**No.SO(G)/P&SHD/1-36/2016:** The Competent Authority has been pleased to desire that the Central Contact Tracing Unit (CCTU) / TTQ Cell, Primary & Secondary Healthcare Department, shall perform its function according to the following TORs:


- i) The CCTU shall be responsible for Monitoring of Contact Tracing at Provincial Level
- ii) The CCTU shall identify Zero/Weak Contact Tracing and shall share it with CEOs/Focal Persons
- iii) The CCTU shall verify the addresses of 'Not Traceable/Pending Cases'
- iv) The CCTU shall transfer of District Contact Tracing After Confirmation
- v) The CCTU shall Validate Contact Tracing Data
- vi) The CCTU shall Verify symptoms in suspects provided by NCOG
- vii) The CCTU shall arrange counselling of isolated Patients to avoid Violations/IP on Move
- viii) The CCTU shall be responsible for collect various Reports from Districts
- ix) The CCTU shall generate Report of Smart Sampling
- x) The CCTU shall analyze Data of Contact Tracing Shared with Higher Authorities
- xi) The CCTU shall make arrangement for Field Monitoring Teams/Third Party Validation Teams

**SECRETARY  
PRIMARY & SECONDARY HEALTHCARE  
DEPARTMENT**

**NO. & DATE EVEN:**

A copy is forwarded for information & necessary action to:-

1. All Chief Executive Officers, District Health Authorities in the Punjab
2. PSO to Secretary, P&SHD
3. PA to Additional Secretary (Admn.), P&SHD
4. PA to Deputy Secretary (General), P&SHD
5. Office file

  
**FAROOQ AZAM (PMS)  
SECTION OFFICER (GENERAL)**