



GOVERNMENT OF THE PUNJAB
PUNJAB HEALTH FACILITIES MANAGEMENT COMPANY
PRIMARY & SECONDARY HEALTHCARE
DEPARTMENT

Dated Lahore, the 29th, July 2024

ORDER

No. **PHFMC/HR/8626/2024**, Dr. Muhammad Farooq (CNIC: 32303-*****-3), is hereby engaged on **Locum Tenens Basis** for providing services at **Basic Health Unit, Neela, Chakwal**. You are directed to report to the **office of the District Manager (PHFMC), Chakwal** within 3 working days. You will be paid for your services provided at the above-referred health facility as per locum policy approved by the BoD of Punjab Health Facilities Management Company (PHFMC) (as amended from time to time).

It is mandatory for you to get yourself registered on Biometric/Facial Attendance System, Duty Roster of Health Facility (as Locum Tenens HR) and you will also enter the prescriptions on Electronic Medical Record and any other digital systems of Primary & Secondary Health Department as proof of services actually delivered in terms of your engagement with Punjab Health Facilities Management Company (PHFMC).

You are further advised to share your banking details for subsequent payment of your services provided as Locum Tenens HR. Please note that Locum Tenens arrangement does not guarantee any minimum workload. However, as per the requirement, Punjab Health Facilities Management Company (PHFMC) will be using your services. In case you are assigned a particular duty, unauthorized omission to perform your duties on three consecutive occasions may delist you from the panel of Locum Tenens pool.

Primary & Secondary
Healthcare Department

BY THE ORDER OF
CHIEF EXECUTIVE OFFICER
PHFMC



ESR-340046

Number & Date Even

A copy is forwarded for information and necessary action to the:

1. Chief Executive Officer, PHFMC, Lahore
2. Chief Executive Officer (DHA), Concerned
3. Chief Operating Officer, PHFMC, Lahore
4. Manager HR, Health Information & Service Delivery Unit (HISDU), Primary & Secondary Healthcare Department
5. Chief Financial Officer, PHFMC, Lahore
6. Manager Operations, PHFMC, Lahore
7. District Manager, PHFMC district Concerned
8. Official Concerned
9. Senior Data Processor (HISDU) of concerned Division / District
10. District Focal Person of Biometric / Facial Attendance System with the direction to register on attendance system
11. District Focal Person of Primary HMIS / EMR for login creation and training
12. Master File

(ManagerHR & Admin PHFMC)



This document is System Generated. There is no need for signature. This document can be verified through QR Code